**Breakfast Club Booking Form**

|  |  |
| --- | --- |
| **Name of Child** |  |
| **Emergency Contact Telephone numbers** |  |

This forms an agreement between parents/carers and Diptford Primary School for extended schools provision. The completed booking form will form the contract once signed by both the parent/carer and the school. **We require contracted sessions to be paid in full in advance on a half termly basis.**

Please complete the form, sign and return with payment to the school office in an envelope marked Breakfast Club.

Please tick the sessions that you wish your child to attend for the Autumn term.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Week**  **commencing** | | **Mon** | **Tue** | **Wed** | **Thurs** | **Fri** | **Total**  **Sessions**  **(per week)** | **Total**  **Weekly cost** |
| **02/09/19** | | **X** | **X** | **X** | **X** | **X** |  |  |
| **09/09/19** | |  |  |  |  |  |  |  |
| **16/09/19** | |  |  |  |  |  |  |  |
| **23/09/19** | |  |  |  |  |  |  |  |
| **30/09/19** | |  |  |  |  |  |  |  |
| **07/10/19** | |  |  |  |  |  |  |  |
| **14/10/19** | |  |  |  |  |  |  |  |
|  | | **Total sessions (A) cost (B)** | | | |  | **A:** | **B:** |
|  | **After half term – please use this to book your sessions in advance.** | | | | | | | |
| **28/10/19** | |  |  |  |  |  |  |  |
| **04/11/19** | |  |  |  |  |  |  |  |
| **11/11/19** | |  |  |  |  |  |  |  |
| **18/11/19** | |  |  |  |  |  |  |  |
| **25/11/19** | |  |  |  |  |  |  |  |
| **02/12/19** | |  |  |  |  |  |  |  |
| **09/12/19** | |  |  |  |  |  |  |  |
| **16/12/19** | |  |  |  |  | **X** |  |  |
|  | | **Total sessions (A) cost (B)** | | | |  | **A:** | **B:** |

Please sign to show you have read and understood the following:

1. I understand that I can book ad hoc sessions in addition to the contracted sessions above, these can be booked through the school office, depending on numbers and ratios.
2. **I understand that I must advise the school 48hrs in advance of a session booked if I wish to cancel, *otherwise charges will still apply.***
3. I understand that the Breakfast club will cost £3.00 per session: 08:00 – 08:45, or £1.00 from 8.30am for the Early Bird option.
4. I understand that this booking form will form an official contract once the sessions have been confirmed and it has been signed by both myself and the school.

Signed……………………………… Parent/Carer Date…………..

Signed……………………………… School Date……………